



PARENT PAYMENTS

POLICY

WOODY YALOK PRIMARY SCHOOL:

Rationale:

- The Education & Training Reform Act 2006 empowers school councils to charge parents for goods and services used in the course of instruction of their children, as well as to raise funds. As the quality and variety of educational programs offered by our school are enhanced by doing so, our School Council requests payment from parents for certain student materials and services charges, and for modest voluntary financial contributions.

Aims:

- To provide high quality learning opportunities for all students, by supplementing limited government funds with approved financial contributions and payments from parents.

Implementation:

- School Council supplements Department of Education and Early Childhood Development funds by requesting payments from parents for the following items:-
 1. **Essential Items**, which are compulsory for all students, such as student booklists.
 2. **Optional Extras**, which are offered on a user pays basis and parents can choose whether or not their child participates eg: the swimming program, winter sports, camps and excursions etc.
- Invoices for **Essential Items** will be issued in term 1 for payment at the end of term 1. Unpaid Essential Items will compromise a student's ability to be involved in future activities.
- **Essential Items** **MUST** be paid for before **Optional Extras** will be offered.
- Parents will be made aware of the costs associated with all payments and voluntary contributions by December and again in February of that school year, along with a recommended payments schedule.
- The payments schedule will include itemised details relating to all payments, an option to purchase goods elsewhere (where appropriate), essential payment dates, options to make payments by instalments, clear definitions of the category of any payments (ie: Essential, Optional or Voluntary), an alignment between payment dates and the timing of EMA payments, (if possible) and advice to parents to contact the Principal if they require support or additional information.
- All payments and non-payments will be strictly confidential. The public identification of students or their parents where payments have or have not been received will not occur.
- All payments must be paid in full before activities may be undertaken by students.
- As with all parent payments to the school, Council will provide opportunities for all parents experiencing financial difficulties to enter into alternative and confidential payment arrangements with the Principal.
- Payments to your account can be made at anytime. You may run a credit account at the school and draw payments against your account. (provided funds are available).
- All costs and processes associated with parent payments and voluntary contributions will be reasonable, will be defensible in relation to Department of Education requirements, and will be within the expectations of the school community.
- No collectors of any type, including debt collectors, will be used to obtain funds from parents or students.

- The principal will ensure that all staff are aware of this policy and adhere to it.

Evaluation:

- This policy will be reviewed as part of the school's three-year review cycle. School Council will review the level and purpose of parent payments and voluntary contributions annually, and in doing so will be consistent with any advice or instruction received from the Department of Education.

This policy was last ratified by School Council in...

November 2013

Essential Items Payment Plan:

Paying \$ 10.00 per fortnight.

Dec. 27	Jan. 10	Jan. 24	Feb. 7	Feb 21	Mar. 7	Mar. 21	Apr. 4
\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 5.00

End of term 1 - \$ 75.00 – this would pay for Essential Items for one child, using this Payment Plan.

Payment Options:

Paying \$ 20.00 per fortnight

Dec 27	Jan. 10	Jan. 24	Feb. 7	Feb. 21	Mar. 7	Mar. 21	Apr. 4	Apr. 18	May 2
\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
May 14	May 28	Jun 13	June 27						
\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00						

Half Year Total - \$ 280.00

Senior Camp Next Year.

Paying \$ 50.00 per fortnight/or \$ 25.00 per week.

Dec 27	Jan. 10	Jan. 24	Feb. 7	Feb. 21	Mar. 7	Mar. 21	Apr. 4	Apr. 18
\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00

A total of \$ 450.00 would be saved before the senior camp, if you followed this plan.